

## **Board of Trustees Meeting Minutes**

**May 12, 2026**

Attended by trustees Colin Hagadorn, Margaret Hartley, Josh Jacquard, Beth Teitel and Janice Waterhouse, Library Manager Marion Allan and Library Clerk Claire Spivack.

Presiding: President Janice Waterhouse

Waterhouse called the meeting to order at 6:30 p.m. and led the board in the Pledge.

Margaret Hartley moved to adopt the agenda. Colin Hagadorn seconded. Carried 5-0. Waterhouse moved to accept the minutes of the April 14 meeting. Beth Teitel seconded. Carried 5-0.

### **President's Report**

Waterhouse said she spoke to Stewart's corporate offices about getting permission to set up an informational table at the Lake Luzerne shop to talk about the library budget vote, and is waiting for a response. She said she is planning to meet with Library Manager Marion Allan and the library staff for an informal chat about how things are going to help support employer/employee relations. And she reported that after attending a writing workshop at the Adirondack Folk School she spoke to staff about ways the folk school and the library might be able to collaborate.

### **Vice President of Finance Report**

Colin Hagadorn presented monthly bills totaling \$3,623.11. Deposits total 10,188.70, which includes a \$10,000 grant from the American Library Association's Libraries Transforming Communities program. Hagadorn reported that he moved the grant money into RFPL's interest bearing account.

Finances stand at \$25,081.56 in the operations account, \$214,653.17 in the interest bearing account, and two CDs of \$34,011.86 and \$35,623.78.

Hagadorn moved to pay the bills. Teitel seconded. Carried 5-0.

### **Secretary's Report**

none

### **Manager's report**

Library Manager Marion Allan said the \$10,000 grant referenced above would cover the library's share of a matching construction grant to make the circulation desk ADA compliant. She said there would likely be enough money left over to pay for a power door at the ramp entrance on the side of the library. She reported that the library received a \$134.81 grant from SALS for the summer reading program and a \$600 grant from LARAC to fund a poetry writing class. Allan has received a civil service list and will begin interviewing for the part-time clerk/program support position. And she reported that the library is on the list of Warren County cooling stations.

Total patrons for the month were 947 and 312 people attended library programs. Circulations totaled 712 and 12 new library cards were issued.

### **Old Business**

Allan presented the amended Volunteer Policy, which now includes a stipulation that all volunteers will take annual sexual harassment training. Waterhouse moved to accept the policy. Teitel seconded. Carried 5-0.

Hagadorn reiterated his concern that the library's attorney is unresponsive and that the library should seek alternate counsel.

### **New Business**

None.

### **Public Comment**

Fremont Young of Hadley said he is against the library asking for more money, suggested that the library manager should not be seated with the board and said that according to Robert's Rules of Order the board president is not allowed to make motions or vote unless to break a tie.

*(Secretary's note: In small boards of less than 12 members, board presidents are permitted to fully participate in meetings, including making motions, seconding motions and voting, according to Robert's Rules of Order.)*

Young also said he was sorry that Trustee Josh Jacquard is not running for re-election.

Roger Nelligan of Lake Luzerne said it was concerning that the brochure from the School District lists the amount that the library is seeking in funding in Proposition 4 but does not mention the increase or explain the budget in more detail.

Christine Wittrock of Lake Luzerne said in the future the library should think of more ways to share information about the budget, in addition to the two town halls and informational pamphlets.

Roger Allan of Hadley spoke to clarify Robert's Rules of Order.

### **Adjournment**

At 7:34 p.m. Hagadorn made a motion to adjourn the meeting. Hartley seconded. Carried 5-0.

**The next regular board meeting will be on June 9 at 6:30 p.m.**

*Minutes prepared by Board Secretary Margaret Hartley*