



Board of Trustees Minutes

March 10, 2026

Attended by trustees Colin Hagadorn, Beth Teitel and Janice Waterhouse, Library Manager Marion Allan and Library Clerk Claire Spivak. Absent: Trustees Margaret Hartley and Josh Jacquard.

Presiding: Janice Waterhouse

Janice Waterhouse called the meeting to order at 6:30 p.m. and led the board in the Pledge. Because two trustees were unable to attend the meeting, the original agenda was revised as follows: reviewing bills to pay, voting on a resolution for the open trustee seat and setting a date for a special budget meeting. Waterhouse moved to adopt the revised agenda and it was seconded by Teitel. Carried. Waterhouse moved to accept the minutes of the February 10 meeting. Teitel seconded. Carried.

President's Report

Waterhouse briefly outlined a potential plan for a fundraiser to be held at the Sundance Ranch this July.

Vice President of Finance Report

Expenses for last month totaled \$4,270.44. This brings the balance in our operating account to \$5,845.99. Hagadorn plans to move \$15,000 from our interest bearing account to the operating account, which will bring the balance in our operating account to \$20,845.99. The balance in the interest bearing account will then be \$233,310.84. Balances in the library's two CDs remain at \$34,011 and \$35,623.78.

Hagadorn made a motion to accept the financial report and pay the bills. Waterhouse seconded. Carried.

Hagadorn suggested we participate at Hadley in the Maple in April Festival, and close the RFPL building that day. Fee is \$25. We should try to get a better spot this year. Waterhouse made a motion to participate in the Maple in April festival and pay the \$25 fee to the American Legion and close the RFPL physical building. Hagadorn seconded. Carried.

Manager's Report

Library Manager Marion Allan distributed a letter regarding requesting a tax increase for the library. Discussion of this letter is tabled until we hold the special meeting to discuss the budget.

Last month saw 780 patrons, and 199 people attended library programs. Total circulation was 678 items.

Allan is actively searching for a new program coordinator to replace Taylor Stelitano, whose last day will be March 21. Allan has received two applications so far. Kim Bolan will help in the interview process.

Claire has been taking inventory of the collection. Donations of craft supplies and other items on the library wish-list have been flowing into the library. The library book sale will be March 21.

Allan reported that grants were very tight this year and we did not get a grant for painting classes or a concert. We did get a grant for a poetry workshop.

Hagadorn will pursue details regarding the ADA sink, as part of the construction grant we received.

Mike Waterhouse has offered to give a (free) consult on possible fuel efficiencies for the library.

Open Seat Resolution

Waterhouse informed us that we must present a resolution to the school board that there is an open library trustee seat in the Spring election. Waterhouse made a motion that we approve that there is an open trustee seat in the Spring election. Teitel seconded. Carried.

At 6:53 Waterhouse moved to adjourn. Hagadorn seconded. Carried.

There will be a special board meeting to discuss the budget on March 18 time TBD.