



Board of Trustees Meeting Minutes

Oct. 14, 2025

Attended by trustees Colin Hagadorn, Margaret Hartley, Josh Jacquard, Beth Teitel and Janice Waterhouse, Library Manager Marion Allan and Library Clerk Claire Spivak.

Presiding: President Janice Waterhouse

Janice Waterhouse called the meeting to order at 6:30 p.m. and led the board in the Pledge. Margaret Hartley moved to adopt the agenda. Colin Hagadorn seconded. Carried. Beth Teitel moved to accept the minutes of the Aug. 12 meeting. Hagadorn seconded. Carried.

President's, Secretary, Manager's Reports

Because the board planned to devote much of the October meeting to budget planning, regular reports were suspended for the month. Waterhouse noted that forms for the annual evaluation of the library manager should be returned to her by Nov. 11, and that a webinar on effective board members would be available in the library at 5 p.m. Tuesday, Nov. 18, prior to the November Board meeting.

Library Manager Marion Allan submitted her monthly report to the board via email.

Vice President of Finance Report

Colin Hagadorn shared the monthly finance report, showing bills and income between Sept. 27 and Oct. 14. Total bills were \$4,098.51 and total deposits were \$412.35, including a \$200 donation from the Fourth Lake Community.

The bank balances, not counting the two CDs, are \$10,185.86 in the operating account and \$145,489.68 in the interest-bearing account. Hagadorn moved to accept the report and pay the bills. Waterhouse seconded. Carried.

Public Comment

Jean Cieslik expressed frustration and anger with an email from the library manager, which she said asked her to share the library survey. She said she felt her suggestions to the board were ignored and said she was done with the library and left the meeting.

After Cieslik left, the board discussed the situation. Waterhouse said the board is grateful for her suggestions, is considering them and has attempted to implement some. And she expressed regret that Cieslik felt unheard and unappreciated. Jacquard said the Cieslik had been treated unfairly by past library boards.

Budget Committee meeting

The board shifted its focus to examining the current budget, seeking places where cuts could be made.

Ideas included seeking a less expensive contract with another company for copying and faxing.
Reducing programming or seeking donations to support programming. Trimming the book budget.
Reducing some e-services such as Hoopla and Libby.

The board agreed to hold its next budget meeting on Dec. 3.

Adjournment

At 7:55 Hagadorn moved to adjourn the meeting. Waterhouse seconded. Carried.

The next regular board meeting will be on Nov. 18 at 6:30 p.m.

Minutes prepared by Board Secretary Margaret Hartley