

Rockwell Falls Public Library

Board of Trustees Special Meeting

Jan. 11, 2024

Minutes prepared by Margaret Hartley, Board Secretary

Attended by Rosemarie Gardener, Jason Hall, Margaret Hartley, Josh Jacquard, Ted Mirczak. Also in attendance: library clerk Claire Spivak

Minutes prepared by Margaret Hartley, board secretary

Call to order/Pledge of Allegiance

A special meeting to discuss preparations to interview candidates for the position of Library Manger was called to order at 6:30 p.m.

The board discussed a list of questions to be asked of all candidates and a rubric for rating answers, as well as board members availability for interviews, proposed salary range (as listed on the website).

Public comment

There was no public comment

Executive session

At 7:17 a motion by Jason Hall and seconded by Josh Jacquard to go into executive session to discuss which applicants to bring in for interviews. Carried.

At 7:31 the board came back into public session, Josh Jacquard made a motion to adjourn, seconded by Jason Hall. Carried.