



ROCKWELL FALLS
PUBLIC LIBRARY

***Board Meeting Agenda
May 18, 2023 6:30pm***

Call to order

Roll call

The following persons were present:

I. Pledge of Allegiance

II. Adoption of agenda*

***Motion & vote to adopt agenda**

III. Approval of prior meeting minutes*

***Motion and vote to approve the minutes**

IV. Period for public comments

V. Correspondence

A. FOIL requests – extent of requests, status of compliance

VI. Personnel Action Report

A. Resignation of Fran Allen

VII. Treasurer/Finance Officer*

A. April

a. Receipt of March reports acknowledged and filed for audit

- b. Warrants
- c. Presentation of Cash Flow

***Motion and vote to approve the warrants**

B. May

- a. Receipt of April reports acknowledged and filed for audit
- b. Warrants
- c. Presentation of Cash Flow

***Motion and vote to approve the warrants**

VIII. Director's Report

IX. Old Business (unresolved)

- 1. Disability Insurance NYSI
 - a. Update on penalty
- 2. Northeast insulation quote and price-break
- 3. Procurement policy
 - a. Adoption of procurement/purchasing policy(?)
- 4. Approval of budget for 2023-2024 Fiscal year, beginning July 2023
- 5. Status of Shelving Bid Question
- 6. Bills to be paid **(do we need this as a separate item, as warrants, bills and payments were discussed and approved in section VII)**
- 7. Drag Queen Story Hour
 - a. Moving forward with research on the event
 - b. Status of re-scheduling
 - i. Performer has moved out of the area and will not re-schedule with us
 - ii. Library staff reactions and comments (?)
 - c. Procedures in the future
 - d. Board review/information regarding all upcoming programming
 - e. Discussion of policy wording suggested by Sara Dallas

X. New Business

A. Proposed change of legal representation for Rockwell Falls Public Library (Stephanie Cole Adams)

- 1. Seeking a new lawyer

- 2. Setting up trustee trainee onboarding with Stephanie Cole Adams for possible July board meeting**
- B. Policies being updated to reflect library re-charter of 5/04/2020**
- C. Green Jobs Green NY Energy Study Report Recommendations**
- D. Proposal for motion to file a financial audit**
- E. Updating open meeting dates and hours**

XI. Period for Public Expression 30 minutes total time, individual time 2 minutes

Reading of procedure expectations

XII. Date of future Board Meeting: Tuesday, June 20, 6:30 p.m.

XII. Other business

XIV. Executive Session

XV. Adjournment