



ROCKWELL FALLS
PUBLIC LIBRARY

Board Meeting Agenda

June 20, 2023

Call to order

Roll call

The following persons were present:

I. Pledge of Allegiance

II. Adoption of agenda*

***Motion & vote to adopt agenda**

III. Approval of prior meeting minutes*

***Motion and vote to approve the minutes**

IV. Suggested Code of Conduct for this meeting

A. Recognized by chair

B. Time limit to express opinion

C. Freedom from interruptions

D. Speaking to and about each other with respect

V. Period for public comments - 30 minutes/2 per individual

A. Review abridged Privilege of the Floor

i. Stand, move to the front of the room, address the board as a whole

ii. Questions may be asked. If the answer to the question is not immediately available, research will be undertaken and a written response provided at the earliest opportunity

VI. Treasurer/Finance Officer*

A. June

- a. Receipt of May reports acknowledged and filed for audit
- b. Warrants
- c. Presentation of Cash Flow

*Motion and vote to approve the warrants

B. treasurer/VP of Finance role descriptions. Is too much of this falling on Pat's shoulders?

VII. Director's Report

VIII. Old Business (unresolved)

A. Disability Insurance NYSI

- a. Update on penalty – report on Pat's phone call to insurance company

B. Northeast insulation quote and price-break

- a. Review of quotes
- b. Questions regarding process of obtaining quotes

C. Purchasing policy

- a. Review policy as vetted and amended by attorney
- b. Shelving bid FOIL requests and compliance

D. Other policies

- a. RFPL Inclusion policy
- b. FOIL policy

E. Budget for 2023-2024 Fiscal year, beginning July 2023

- a. Discussion
- b. Vote (?)

F. Policy updates to reflect library re-charter of 5/04/2020

- a. Sara indicates they have been approved

G. Holding next election at the library – volunteer to research cost and process

IX. New Business

A. Green Jobs Green NY Energy Study Report Recommendations

- a. Lighting retrofit (\$3,735)
- b. Insulation of Domestic Hot Water Pipes (\$171.00)

B. Board protocols

- a. Meeting code of conduct
- b. SALS training – facilitated meeting report

C. Library security

- a. Interior CCTV monitors
- b. Links to security system (Mahoney?)

X. Date of future Board Meeting: Tuesday, July 18, 6:30 p.m.

XI. Other business

XII. Executive Session

XIII. Adjournment