



ROCKWELL FALLS
PUBLIC LIBRARY

Board Meeting Agenda

October 17, 2023

Call to order

Roll call

The following persons were present:

I. Pledge of Allegiance

II. Adoption of agenda*

***Motion & vote to adopt agenda**

III. Approval of prior meeting minutes*

***Motion and vote to approve the minutes**

V. Treasurer/Finance Officer

A. September

a. Receipt of September reports acknowledged and filed for audit

b. Review of spreadsheet

c. Reporting of current bank balances

d. *Motion and vote to approve payment of bills

B. Suggested Bill-paying procedure and timeline

C. Bills to be put on auto-pay

VII. Personnel

A. Progress to date

VIII. Old Business (unresolved)

A. Disability Insurance NYSI

- a. Update on penalty – matter is now with the library’s attorney. Claire is working through files to find the information needed.
- b. Liability additional coverage effective September 1, 2023 additional cost \$883.00 (quote is valid for 30 days, starting October 2)

B. Report on quotes received for library work.

- a. A/C work
 - i. Review quotes
 - ii. Select provider
- b. Insulation
 - i. Any quotes received?
 - ii. Move on to state list?

C. Other policies

D. Library security

- a. Interior CCTV monitors – price quotes
- b. Links to security system (Mahoney?)

IX. New Business

A. Strategic Plan

- a. Report from Strategic Plan Committee

B. Finance committee formation

- a. Jason – other interested individuals
- b. Budget amendment

X. Date of future Board Meeting: Tuesday, November 21, 6:00 p.m.

XI. Period for public comments - 30 minutes/2 per individual

A. Review abridged Privilege of the Floor

- i. Stand, move to the front of the room, address the board as a whole
- ii. Questions may be asked. If the answer to the question is not immediately available, research will be undertaken and a written response provided a the earliest opportunity
- iii. Priority will be given to residents of the Hadley-Luzerne Central School District

iv. Individuals are asked to limit themselves to ONE comment only.

XII. Executive Session

XIII. Adjournment