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***Board Meeting Agenda June 20, 2023***

**Call to order**

**Roll call**

**The following persons were present:**

**I. Pledge of Allegiance**

**II. Adoption of agenda\***

 **\*Motion & vote to adopt agenda**

**III. Approval of prior meeting minutes\***

**\*Motion and vote to approve the minutes**

**IV. Suggested Code of Conduct for this meeting**

1. **Recognized by chair**
2. **Time limit to express opinion**
3. **Freedom from interruptions**
4. **Speaking to and about each other with respect**

**V. Period for public comments - 30 minutes/2 per individual**

 **A. Review abridged Privilege of the Floor**

**i. Stand, move to the front of the room, address the board as a whole**

**ii. Questions may be asked. If the answer to the question is not immediately available, research will be undertaken and a written response provided a the earliest opportunity**

**VI. Treasurer/Finance Officer\***

1. **June**
	1. **Receipt of May reports acknowledged and filed for audit**
	2. **Warrants**
	3. **Presentation of Cash Flow**

**\*Motion and vote to approve the warrants**

**B. treasurer/VP of Finance role descriptions. Is too much of this falling on Pat’s shoulders?**

**VII. Director’s Report**

**VIII. Old Business (unresolved)**

1. **Disability Insurance NYSI**
	1. **Update on penalty – report on Pat’s phone call to insurance company**
2. **Northeast insulation quote and price-break**
	1. **Review of quotes**
	2. **Questions regarding process of obtaining quotes**
3. **Purchasing policy**
	1. **Review policy as vetted and amended by attorney**
	2. **Shelving bid FOIL requests and compliance**
4. **Other policies**
	1. **RFPL Inclusion policy**
	2. **FOIL policy**
5. **Budget for 2023-2024 Fiscal year, beginning July 2023**
	1. **Discussion**
	2. **Vote (?)**
6. **Policy updates to reflect library re-charter of 5/04/2020**
	1. **Sara indicates they have been approved**
7. **Holding next election at the library – volunteer to research cost and process**

**IX. New Business**

1. **Green Jobs Green NY Energy Study Report Recommendations**
	1. **Lighting retrofit ($3,735)**
	2. **Insulation of Domestic Hot Water Pipes ($171.00)**
2. **Board protocols**
	1. **Meeting code of conduct**
	2. **SALS training – facilitated meeting report**
3. **Library security**
	1. **Interior CCTV monitors**
	2. **Links to security system (Mahoney?)**

**X. Date of future Board Meeting: Tuesday, July 18, 6:30 p.m.**

**XI. Other business**

**XII. Executive Session**

**XIII. Adjournment**