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***Board Meeting Agenda***

***May 18, 2023 6:30pm***

**Call to order**

**Roll call**

**The following persons were present:**

**I. Pledge of Allegiance**

**II. Adoption of agenda\***

**\*Motion & vote to adopt agenda**

**III. Approval of prior meeting minutes\***

**\*Motion and vote to approve the minutes**

**IV. Period for public comments**

**V. Correspondence**

**A. FOIL requests – extent of requests, status of compliance**

**VI. Personnel Action Report**

1. **Resignation of Fran Allen**

**VII. Treasurer/Finance Officer\***

1. **April**
   1. **Receipt of March reports acknowledged and filed for audit**
   2. **Warrants**
   3. **Presentation of Cash Flow**

**\*Motion and vote to approve the warrants**

1. **May**
   1. **Receipt of April reports acknowledged and filed for audit**
   2. **Warrants**
   3. **Presentation of Cash Flow**

**\*Motion and vote to approve the warrants**

**VIII. Director’s Report**

**IX. Old Business (unresolved)**

1. **Disability Insurance NYSI**
   1. **Update on penalty**
2. **Northeast insulation quote and price-break**
3. **Procurement policy**
   1. **Adoption of procurement/purchasing policy(?)**
4. **Approval of budget for 2023-2024 Fiscal year, beginning July 2023**
5. **Status of Shelving Bid Question**
6. **Bills to be paid (do we need this as a separate item, as warrants, bills and payments were discussed and approved in section VII)**
7. **Drag Queen Story Hour** 
   1. **Moving forward with research on the event**
   2. **Status of re-scheduling**
      1. **Performer has moved out of the area and will not re-schedule with us**
      2. **Library staff reactions and comments (?)**
   3. **Procedures in the future**
   4. **Board review/information regarding all upcoming programming**
   5. **Discussion of policy wording suggested by Sara Dallas**

**X. New Business**

**A. Proposed change of legal representation for Rockwell Falls Public Library (Stephanie Cole Adams)**

1. **Seeking a new lawyer**
2. **Setting up trustee trainee onboarding with Stephanie Cole Adams for possible July board meeting**

**B. Policies being updated to reflect library re-charter of 5/04/2020**

**C. Green Jobs Green NY Energy Study Report Recommendations**

**D. Proposal for motion to file a financial audit**

**E. Updating open meeting dates and hours**

**XI. Period for Public Expression 30 minutes total time, individual time 2 minutes**

**Reading of procedure expectations**

**XII. Date of future Board Meeting: Tuesday, June 20, 6:30 p.m.**

**XII. Other business**

**XIV. Executive Session**

**XV. Adjournment**