



ROCKWELL FALLS
PUBLIC LIBRARY

Rockwell Falls Library Board Meeting

AGENDA

October 18, 2022

Call to order

Stephanie Lansburg called to order the regular meeting of the Rockwell Falls Public Library at 6:00 p.m. on **October 18, 2022** at Rockwell Falls Public Library

Roll call

The following persons were present:

I. Pledge of Allegiance

II. Adoption of agenda*

***Motion & vote to adopt agenda**

III. Approval of prior meeting minutes*

- A. Amend the following amounts from the August 16, 2022 minutes:
Programming \$2,450.42; SALS \$263.75 TOTAL \$2,714.17 & include in amended minutes

***Motion and vote to approve the minutes**

IV. Period for public comments

V. Correspondence

VI. Personnel Action Report

VII. Treasurer/Finance Officer*

- A. Receipt of the September reports be acknowledged and filed for audit.

B. Warrants

C. Presentation of Cash Flow

***Motion and vote to approve the warrants**

VIII. Director's Report

IX. Old Business (unresolved)

1. Insulation/Weatherization ????

2. Budget ?????

A. Review current budget

B. Budget Amendments

5. Policies* ??? Needs to be done again as there were corrections

A. Whistleblower

B. Harassment

C. Internet Use

D. Open Meeting Amendments

E. Anti Harassment

F. Pre-Approved Payables document

G. Purchasing Policy

H. Petty Cash Policy

K. Abstract of Claims Policy document

L. Bank Statement examination Policy document

M. Financial Policy

N. Bill Paying Policy

***Motion & vote to approve Policies**

6. Bylaws revisions

***Motion & vote to approve Bylaws revisions**

7. AC quotes-Update-Action needed

12. Discuss Security Lights for exterior of building
Waiting on a quote
13. Shelving
Suggested to replace children's room at this time

X. New Business:

1. Vote for AC, Windows, Shelving
2. Insulation
3. Policies on working from home and extra hours in the event of staff shortage

XI. Period for public expression

XII. Dates of future board meeting: November, 15 2022

XIII. Other Business

XV. Adjournment*

***Motion to end Board Meeting**