

## **March 2022**

### *Agenda Call to order and roll call of members*

I. Pledge of Allegiance

II. Adoption of agenda

IV. Approval of prior meeting minutes

V. Period for public expression

VI. Correspondence

VII. Personnel Actions (If needed)

VIII. Report Treasurer/Finance • Deborah

IX. Officer's Report (Deborah, this would be her report)

a. Report of receipts and disbursements

b. Warrants Presentation of projected cash flow

c. Looks like my report is geared towards what was done

d. Any new ideas or suggestions would go under agenda

X. Director's report (This comes before New Business)

XI. Committee reports (If applicable)

## **XII. Old Business**

1. Policies that we need to approve so I can say “yes” on annual report 2021
  - a. Disaster management (needs approval)
  - b. Whistle blower (needs approval) (one hold)
2. Need to begin considering our new long-range plan for 2023-2027
  - a. Current plan will be ending this year
    - i. Perhaps this summer would be a good time to hold community conversations (one hold)
3. Fuel (Breakdown of money being spent weekly for fuel)
  - a. Prints from quickbooks will be available
  - b. Comparison to last year will be available
4. Pipes/heating
  - a. Contractor to seal off upstairs as discussed in email from Stephanie to Courtney on 1/25/22
  - b. Gary from Green Acres spoke with me. If there is a crawl space on new library addition he says he can get in and insulate pipes
  - c. If not, concrete will need to be dug up in cellar foundation area where new addition was added
    - i. He would not know off top of his head about pricing until he gets in to have a look
  - d. Programable wifi model thermostat rewriting will cost an average of 650.00 plus averaging 200 for thermostat parts for furnace and boiler each
    - i. Ball park of 1700 for new thermostat to control temps from phone or app
5. Public Comments
  - a. We should consider setting up an alternative gmail for public to be able to make comments or suggestions
    - i. Not everyone is able to come to board meetings and its important to get feedback whether good or bad so that we may respond to publics needs and concerns
6. Justin’s letter of job appointment to be singed
7. Does the board want a presence at the Maple in April as per the email I sent on 1/11/2022.
8. Snow days?
9. Annual Report (you might want to approve so I can submit by March 1. It needs to be approved by vote, and can’t be done via email.) If I have no record of the oaths of office being taken or when they were submitted this might set us back a bit until these docs can be tracked down so I can verify in report. (one hold until special meeting)
10. Loretta oath

11. Civil Service
12. Masks

**XIII. New Business:**

1. Staffing – library assistant – possible additional clerks
2. New Carpet and Book shelf removal April 3rd, 4th, and 5th
  - a. Library will be closed Tuesday, April 5th as per set up with Floormaster and Green Acres
3. Annual Report Done for Year
  - a. Sent back from SALS with 11 questions to review, I'm working on that)
4. Budget to be approved 2021-2022 and projected 2022-2023.
5. Approve Application for Library Registration (please approve whistle blower policy)
6. JA docs to sign

XIV. Period for public expression (Not always applicable)

XV. Dates of future board meetings (April 12, 2022)

XVI. Other Business (referring to what might not be pressing enough to be on agenda)

XVI. Executive Session (If needed)