

JULY 2022

Agenda Call to order and roll call of members

- I. Pledge of Allegiance
- II. Adoption of agenda
- IV. Approval of prior meeting minutes
- V. Period for public expression
- VI. Correspondence
- VII. Personnel Actions (If needed)
- VIII. Report Treasurer/Finance • Deborah
- IX. Officer's Report (Deborah, this would be her report)
 - a. Report of receipts and disbursements
 - b. Warrants Presentation of projected cash flow
 - c. Looks like my report is geared towards what was done
 - d. Any new ideas or suggestions would go under agenda
- X. Director's report (This comes before New Business)
- XI. Committee reports (If applicable)

Old Business

- 1) **Changing Farm to Library to Thursdays**
 - a) **This will allow another day for produce to be taken**
 - i) **Two days is not enough for it to be emptied and we have having a lot of waste**

- (1) Patrons have also complained to me about how that is counterproductive to the whole concept of taking extra food to help individuals who need it (and I have to agree with this).
 - b) Also, I can trade off with Becky in Corinth which makes this process much easier as I only have go collect it every other Thursday
- 2) Furnace
 - a) Ideas of what type
 - b) Quotes
 - c) Options to lower heating costs
 - 3) Weatherization
 - a) NE Foam
 - i) Waiting on quote from Hugh
 - ii) Justin from Van Dusen
 - (1) July 1 for quote
 - 4) Oaths of Office
 - a) As per Bob to notarize and date
 - 5) Roof Grant
 - a) Julia Maxwell emailed me
 - i) Needs project number to check which grant
 - (1) I have supplied her with that
 - (a) Still waiting
 - 6) Emily Gould interview tomorrow
 - a) Qualified candidate
 - b) Upfront and honest she's looking for a summer post

XIII. New Business:

1. New Furnice
 - a. What type?
 - b. Convert to propaine?
 - c. Costing?
 - d. Installation
2. Board positions
 - a. Any changes to secretary as was previously discussed?
 - b. Vice president?
3. Petty cash/credit card spending and check writing for events
 - a. How much petty cash
 - b. Limit on card (most probably used for online purchases)

- c. Writing checks for programs**
 - i. I will let you know in advance how much each costs**
 - ii. Check will be given at time of performance/lecture**
 - 1. A copy of the check will be saved**
- 4. Assurances for upgrading Meraki Routers**
 - a. Assurances to be approved and signed off on**
- 5. Computer purchase**
 - a. Pat has suggested purchasing a chromebook for her to have so she can do bills from home**
 - i. Staples has for around 150-220 at this time**

XIV. Period for public expression (Not always applicable)

XV. Dates of future board meetings (August 16, 2022)

XVI. Other Business (referring to what might not be pressing enough to be on agenda)

XVI. Executive Session (If needed)