



ROCKWELL FALLS
PUBLIC LIBRARY

**Rockwell Falls Library Board Meeting
AGENDA
Dec 20, 2022**

Call to order

Stephanie Lansburg called to order the regular meeting of the Rockwell Falls Public Library at 6:00 p.m. on **Dec 20, 2022** at Rockwell Falls Public Library.

Roll call

The following persons were present:

I. Pledge of Allegiance

II. Adoption of agenda*

***Motion & vote to adopt agenda**

III. Approval of prior meeting minutes*

***Motion and vote to approve the minutes**

IV. Period for public comments

V. Correspondence

VI. Personnel Action Report

VII. Treasurer/Finance Officer*

A. Receipt of the November reports be acknowledged and filed for audit.

B. Warrants

C. Presentation of Cash Flow

***Motion and vote to approve the warrants**

VIII. Director's Report

IX. Old Business (unresolved)

1. AC

a. What company was decided on

2. Procurement and purchasing policies

a. Please see supplement sent on 12/14 for approval

X. New Business:

1. Pay increase for hourly staff

PLEASE NOTE: The director does not agree with a pay increase at this time as it is not in accordance with our fiscal year.

a. Amanda hour rate 14.25

b. Sheila hour rate 15.15

a. Ted Walker hour rate 13.50

b. Ted will have to be bumped up

i. He is the only employee that will not be at that level

2. Windows insulation as per Jim's Glass

3. Winter hour changes

- a. We are not very busy at this time. I propose we cut some hours for the winter or deducting some staff hours. This is not helping us to employ staff when it is not very busy at this time.
- b. Proposal for Amanda to be taken off of schedule for Fridays.

XI. Period for public expression

XII. Dates of future board meeting: December 20, 2022

XIII. Other Business

XIV. Executive Session

XV. Adjournment*

***Motion to end Board Meeting**