

November 19, 2019

In attendance John Plantier, Burgess Ovitt, Courtney Kier, Deb Rook, Stephanie Flansburg, Loretta Mulson. Absent. Pattie Simone

Meeting was called to order at 6:30pm by J. Plantier and seconded by Deb Rook.

October minutes approved Director Keir asked for another email delivery of minutes as some people did not receive them.

Elaine Morton was introduced to Trustees. She will be acting along with Deb Rook in paying bills, making vouchers and working with Director Keir on the section 12 report.

Director Keir gave the board an overview of an eventual new hire that would be responsible for developing or continuing a children's program and also being expected to handle the circulation desk and be involved with enhancing community involvement with the Library. This person would have to apply through the Saratoga or Warren Co. civil service. The position would be for 20-25 hrs. weekly at a rate of \$17.00/hr.

the discussion regarding paid sick time continued with Director Keir

Suggesting that the total number of hours worked be doubled to estimate the time off allowed. Eg: 20 hrs x 2 would equal 40 hrs. per year. The impact on the budget needs to be considered before a vote is taken.

A discussion regarding Director Keir as a salaried employee and the pension obligation that needs to be incorporated into the budget was held and seems to be in place.

The Library FB page needs to be reconfigured through SALS.

The Director discussed NEWSBANK an internet source of newspapers from around the world that she thought would enhance the library's collection but no vote was taken.

The Newsletter was discussed...we need to have the input of the high school English department as well as other sources in order to get it started and sent out quarterly.

Friends of the Library has yet to be formed.

Holiday gifts for employees was discussed and a seasonal flower arrangement from Memes was decided

Loretta M. Made a motion to close the meeting, it was seconded by Deb Rook.

The meeting adjourned at 7:40pm.