

# Minutes of the Board of Trustees

## Attendance

### Members Present:

- John Plantier (President and Presiding Officer)
- Casey Bradley (Secretary)
- Stephanie Lansburg
- Nancy Griffis
- Katherine Kelley

### Members Excused:

- None

### Members Absent:

- None

### Staff Present:

- Courtney Keir

### Guests Present:

- None

## Call to Order

Meeting called to order at 6:10 by John

## Director Report

Courtney has provided a written director's report.

Bullet aid has come in for \$6,500

Courtney would like to order 1 new public access computer with monitor and 1 work laptop with external monitor. The board has approved this expense.

Courtney is writing a continuing-ed grant for professional development training.

Casey moves to approve continuing-ed course that Courtney is interested in, Katherine 2<sup>nd</sup>, all approved.

All staff are going to a course on customer service put on through a company contracted by SALS. This course is in the beginning of April. John moves to allot 3 extra hours for library clerks. Katherine 2<sup>nd</sup>. All approved.

## Old Business

### Oil Tank

New oil tank was installed 3/18/2019

### **Scofield Meeting**

Legal notice has been provided for the vote. Vote will be on June 11<sup>th</sup> at the Library. Scofield recommends a mailing to the households of the Hadley Luzerne School District.

### **SALS Grant**

Grant has been received for the vote.

## **New Business**

### **Name Change**

Nancy moves to change the name of the library to “**Rockwell Falls Public Library**” for purposes of the re-chartering. Stephanie 2<sup>nd</sup>. All approved.

### **Vote Documents**

Courtney has provided vote related documents (legal notice, nominating petition, petition to place a proposition).

## **Adjournment**

John adjourned the meeting at 8:08