

S. Lansburg called the meeting to order at 4:35 pm.:

Roll call: D. Rooks, B. Ovitt, L. Mulson, S. Lansburg, C. Keir

S. Lansburg made a motion to accept the minutes from the Dec. 2021 meeting. It was 2nd by D. Rooks.

There was no correspondence to address.

D. Rooks, Treasurer, stated the financial status of the library with monthly bills totalling \$14,981. The bank balance is \$347,506.

The Director gave her report:

The hours for new staff (when hired) will be as follows:

20 hrs. Per week: Sat. 10-4

Fri. 1-7

Wed. 3-8

Thurs. 3-8

Grant requests for roofing and new flooring in the childrens' room need to be revised to note the changes from the Hadley Luzerne Public Library to the Rockwell Falls Public Library.

A new pipe to the oil tank in the cellar was installed by Simon's Plumbing and Heating at the cost of \$549.

Trees were removed from the rear of the library by Butch's Tree Care for \$3200.

Four computers need to be ordered from SALS at \$2932.

The board will need to fill one, or possibly two positions for trustee in the next election in May. The Director will place an ad in the Chronicle for four weeks in February in search of people interested.

The Board was requested to vote on seven policies. Each trustee read the policies and made a few minor changes. The policies were:

Open Meeting Law

Conflict of Interest

Computer Usage and Reference Services

Public Records Law

Wireless Policy

Reconsideration Policy

By-Laws

S. Lansburg made a motion to approve all seven policies and it was 2nd by D. Rooks.

B.Ovitt        yes

D. Rooks        yes

L. Mulson     yes  
S. Lansburg   yes

S. Lansburg made a motion to order four new computers from SALS and it was 2nd by B. Ovitt.

S. Lansburg     yes  
B. Ovitt         yes  
D. Rooks         yes  
L. Mulson         yes

The Procurement Policy will be addressed at a later date.

There was no public input.

S. Lansburg made a motion to close the meeting at 5:55 pm, it was 2nd by L. Mulson

The next meeting will be Feb. 15, 2022 at 4:30 pm at the library

Respectfully submitted,

Loretta Mulson, Secretary