
ROCKWELL FALLS PUBLIC LIBRARY

Board of Trustees

Meeting Minutes

Thursday, April 21, 2022

(Postponed from April 19, 2022)

6:30 p.m.

Attendance:

Trustees: L. Mulson, S. Lansburg, B. Ovitt, D. Rooks,

Absent:

Staff: C. Keir, Director, Kinsey Bobel, Justin Sabatis

Guests: just Bob, Christine Blakeley

Call to order:

President S. Lansburg called the meeting to order at 6:30 p.m.

The president also made a motion to adopt the agenda; it was seconded by L. Mulson

Adoption of prior meeting minutes:

B. Ovitt made a motion to adopt the minutes of the previous meeting; it was seconded by D. Rooks.

Public expression: There was no public expression.

Correspondence:

A letter from Sue Hunter expressing interest in using the second floor of the library for her art studio.

Personnel Actions:

See the Director's report.

Treasurer Report/Finance:

D. Rooks gave the board the financial status of the library to date as \$302,975.77 on hand.

Report of receipts and disbursements:

Expenses for the month were \$11,435.71

payroll	6,700.
Utilities	1,839.
Supplies.	1,333.

A motion to approve the vouchers was made by B. Ovitt and seconded by L. Mulson.

DIRECTOR'S REPORT:


The Director, C. Keir reported that she has hired all the personnel needed to replace the retiring clerks- P. Lewandowski and M. Allen.

New hires include Kinsey Bobel, Justin Sabatis and Callie Powell.

The Director also noted that Eric Walker was hired to replace E. McKernon as the cleaner, and he will be able to bring the recycling cardboard to the landfill each week.

The Farm to Library was cancelled again this week due to a breakdown of facilities at the Hudson Falls market.

The Director explained the Checkers TV program for the children's summer program and that K. Bobel will be reaching out to other in-house programs for children.



The Board of Trustees was engaged in conversation with the library's attorney regarding the vote that must be taken to name the head of the library as either Director or Manager. Regardless of the vote outcome, C. Keir would still be titled as Library Director. The vote was mandated by Warren Co. Civil Service due to the total population of the towns serviced by the library.

A motion to vote on creating Library Manager as the title for the Rockwell Falls Public Library, provisionally, and so be authorized to sign necessary paper work was made by B. Ovitt and seconded by D. Rooks.

S. Lansburg	yes
B. Ovitt	yes
D. Rooks	yes
L. Mulson	yes

A motion to appoint Courtney Keir to Library Manager, provisionally, at a salary of \$50,500.00 plus a stipend of \$4,000.00 to be used for health care coverage, was made by B. Ovitt and was seconded by L. Mulson.


S. Lansburg	yes
B. Ovitt	yes
D. Rooks	yes
L. Mulson	yes

S. Lansburg made a motion to close the meeting at 7:35 p.m. and it was seconded by L. Mulson

Respectfully submitted,

Loretta Mulson

Secretary of the Board of Trustees of Rockwell Falls Public Library



Next Board Meeting: May 17, 2022 at 6:30 p.m. at the library