
ROCKWELL FALLS PUBLIC LIBRARY

Board of Trustees

Meeting Minutes

Tuesday, March 15, 2022

4:30 p.m.

Attendance:

Trustees: S. Lansburg, D. Rooks, L. Mulson, B. Ovitt, C. Keir (Director)

Absent: None.

Staff: P. Lewandowski

Guests: Jean Cieslik, Janet Silburn

Call to order:

President S. Lansburg called the meeting to order at 4:30 p.m.

Adoption of prior meeting minutes:

L. Mulson made a motion to adopt the minutes of the February meeting and it was seconded by D. Rooks.

Public Expression:

Staff member, P. Lewandowski, addressed the board to announce her resignation on May 12, 2022 due to ongoing health issues and to say she was upset about hearing that some board member said she had a big mouth.

Correspondence:

A thank you note from Trustee L. Mulson with regards to flowers sent in condolence.

Personnel Actions:

None

Treasurer Report/Finance:

D. Rooks, Treasurer noted that the current balance of funds totals \$321,453.00. The bills totaled \$9,019.85 of which \$7,000.00 was payroll. Utilities totaled \$1,285.00 but that did not include the Neri oil bill was is a credit charge.

Report of receipts and disbursements:

The motion to accept the bills to be paid was made by B. Ovitt and seconded by L. Mulson.

S. Lansburg	yes
D. Rooks	yes
L. Mulso	yes
B. Ovitt	yes

DIRECTOR'S REPORT:

There is still no word from the Civil Service.

The Director asked if the library should hire an assistant provisionally

A motion by B. Ovitt to hire an assistant provisionally and seconded by L. Mulson was made.

S. Lansburg	yes
D. Rooks	yes
L. Mulson	yes



B. Ovitt yes

The Director provided information that the annual report has been returned with 11 financial questions that need to be amended. This is because of our fiscal year that changed. The Director will make the amendments.

The Director asked the board members to read and accept the Whistle Blowers Policy. A motion to accept that policy was made by S. Lansburg and seconded by D. Rooks. All ayes.

The Director presented the annual budget to the board and Trustee B. Ovitt found discrepancies in figures. After changing some of the salaries to reflect the proper amounts, D. Rooks made the motion to approve the budget and it was seconded by S. Lansburg. All ayes.

The Director informed the board of the roof grant that has not been officially decided and that she contacted the roofing company of a delay and they will work with the library on the issue.

Petition for four open Board of Trustee positions is being advertised in the Chronicle and petitioners will need to get at least 26 signatures of registered voters of the HLCS district and return them to the school business office by April 18, 2022.

A motion to close the meeting at 6:00 p.m. was made by S. Lansburg and seconded by D. Rooks.

Respectfully submitted,

Loretta Mulson

Secretary of the Board of Trustees of Rockwell Falls Public Library



Next Board Meeting:

April 19, 2022. 6:30 p.m. in the library