

The meeting was called to order at 6:35 p.m.

The roll call indicated that S. Lansburg, L. Mulson, B. Ovitt and C. Keir were in attendance. D. Rooks arrived late.

A motion to adopt the agenda was made by L. Mulson and 2nd by S. Lansburg- all ayes

A motion to approve the prior meeting minutes was made by S. Lansburg and 2nd by L. Mulson- all ayes.

Two members of the community were in attendance. (Angela Lunz and Kristine Brakely). Tammy from the DeLorenzo accounting firm the library avails itself to was there to explain budget changes to reflect putting monies from one account into another. There was no correspondence to acknowledge.

Personnel action consisted of hiring a new library assistant and a new library clerk. These positions will come under the civil service, once we are officially entered into it.

The Treasurer's report was delayed due to the treasurer being late.

The Director gave her report giving out copies of the amended budget to the board. She explained to the board the reasons for the budget changes, i.e. the library needing infrastructure maintenance.

The Director also asked the board to approve having the steps to the back door installed for the price of \$1200. A vote was taken and the entire board agreed.

Director Keir asked the board to take action in reference to the NYS retirement system to which she is a member and needs to have the records updated to reflect her time at Rockwell Falls Public Library.

The Director asked for help in decorating the Christmas tree in Hadley representing the Rockwell Falls Public Library. L Mulson agreed to help.

- Loretta Mulston actually asked the director if she would be able to assist with the tree. Director agreed yes and that we should decide on a mutually convenient time. -CK

Director Keir asked the board to consider paid sick time for the hourly employees. A motion to give paid sick days was made by B. Ovitt and 2nd by S. Lansburg. The vote was all "ayes" by the board.

D. Rooks, Treasurer was now in attendance and gave her report. The November bills amounted to around \$3,000.00 and the balance in the account as of Nov. 16,2021 was \$189,517.78.

The Director asked the board to vote on a \$1.00 per hour raise for hourly employees. S. Lansburg made the motion and L. Mulson 2nd. The motion passed with all “ayes” from the board.

Budget changes will also reflect a \$1.00 per hour raise for hourly employees which will go into effect on Jan. 1, 2022.

S. Lansburg made a motion at 7:35 pm to go into executive session to discuss personnel matters. The boards discussed the Directors request for health insurance stipend. A motion to vote was made by S. Lansburg, 2nd by B. Ovitt to an amount of \$4,000.00. The board approved and voted all “ayes”.

A motion to end the meeting was made by D. Rooks, 2nd by L Mulson at 8:15 pm.

Respectfully submitted,

Loretta Mulson