

The August Board of Trustees Meeting for the Rockwell Falls Public Library was called to order at 6:30 pm by J. Plantier.

A roll call determined the trustees present: J. Plantier, S. Lansburg, B. Ovitt, L. Mulson. Deb Rooks was noted absent.

Director, Courtney Keir was present.

A motion to adopt the agenda was made by J. Plantier, it was 2nd by L. Mulson. All ayes.

A motion to approve the prior meeting minutes was made by L. Mulson and 2nd by J. Plantier. All ayes

There was no public presence and no correspondence to address.

A discussion regarding sick leave for all full time and part time employees ensued with no viable resolution. The Director stated that she would contact the Dept. of Labor for further information as to the library's commitment.

The Director also asked the board to make a policy regarding the wearing of masks and a policy for handling staffing in the event of a (pandemic) close down. President J. Plantier made a motion that masks should be worn by anyone in the library. The motion was 2nd by S. Lansburg and there were all ayes. J. Plantier asked to form a committee to write a Temporary Employment Policy to be in place if the library has to be closed during the ongoing pandemic. A motion to switch the library's oil delivery company to Galway Co-op was made by B. Ovitt and 2nd by J. Plantier. All ayes.

D. Rooks, treasurer, was absent from the meeting so S. Lansburg reviewed the bills and signed the receipts. A motion to accept the bills was made by S. Lansburg and 2nd by L. Mulson. All ayes

J. Plantier brought up the subject of steps or a ramp to be built at the two back doors. The lack of said steps and ramp is considered a safety issue and should be addressed ASAP. A motion to hire a company to build the steps was made by L. Mulson and 2nd by S. Lansburg. All ayes , The Director will ask for three estimate quotes.

The Director gave her report which included the question...should the library remain open during the floor renovation in the children's room. A discussion ensued and was decided to table the question for a later date.

The Director asked the board if it planned to add two more people to sit on the board. A motion to expand the board to 7 people was made by J. Plantier and 2nd by B. Ovitt. All ayes. A legal notice will have to be placed in order to proceed.

A motion to close the meeting at 8:55 pm was made by L. Mulson and 2nd by S. Lansburg. All ayes.

Next meeting: September 21,2021

Respectfully submitted,

Loretta Mulson