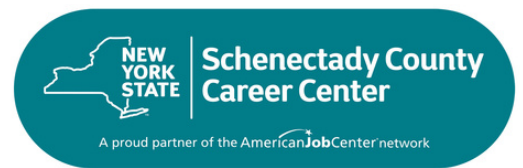


Greater Capital Region Career Centers Virtual Workshops

Ready to improve your skills and start on your ideal career pathway? Join the Greater Capital Region Career Centers for FREE virtual workshops on how to market yourself to get and keep the job of your dreams. Contact your local career center today!



Greater Capital Region Career Center Virtual Workshops

January 5, 2021 at 11am

TRANSFERABLE SKILLS

Facilitated by Warren and Albany

January 6, 2021 at 10am

RESUME & COVER LETTER DEVELOPMENT

Facilitated by Rensselaer and Columbia-Greene

January 12, 2021 at 11am

INTERVIEW PREPARATION

Facilitated by Schenectady

January 13, 2021 at 10am

GOAL SETTING

Facilitated by Washington and Albany

January 15, 2021 at 1pm

SOCIAL MEDIA

Facilitated by Schenectady

January 21, 2021 at 11am

COMPLETING JOB APPLICATIONS

Facilitated by Warren and Washington

January 26, 2021 at 11am

OVERCOMING BARRIERS TO EMPLOYMENT

Facilitated by Saratoga and Fulton-Montgomery-Schoharie

Pre-registration required
Click on the name of the
workshop to register

Facilitated by Warren and Albany

January 5, 2021
at 11am

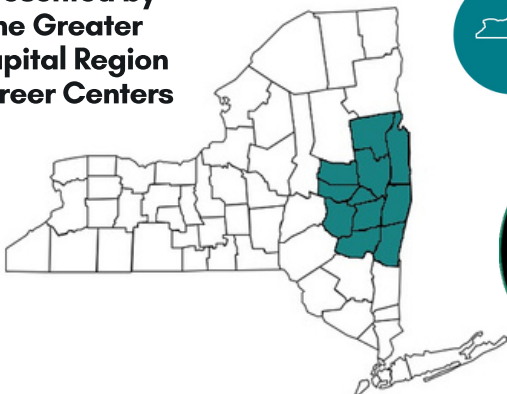
TRANSFERABLE SKILLS

Transferable skills are qualities you have already acquired which can be used in a different job. Make it easy for employers to see the connection between your qualities and the skillset needed to do the job and market yourself as the solution to an employer's problem. Learn ways to research the employer's needs then identify and show them that you have these skills.



Pre-registration required, click the workshop title above or go to:
<https://zoom.us/meeting/register/tJMsddeusrTMpHdzAcRWm0Q27QSSRIktb0WA9>

**Presented by
the Greater
Capital Region
Career Centers**



Facilitated by Rensselaer and Columbia-Greene

January 6, 2021
at 10am

RESUME & COVER LETTER DEVELOPMENT

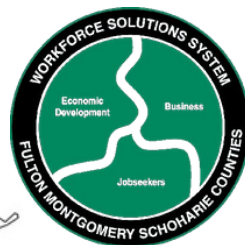
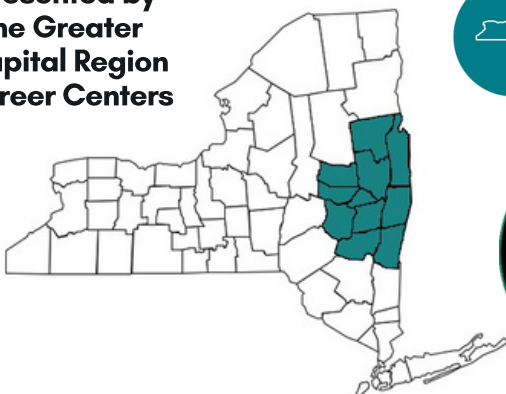


Your resume and cover letter are crucial components that can set you apart from other candidates when applying for a job. This workshop will present the basics of a powerful and effective cover letter including formatting, tailoring to the job, and getting through the online application process to land an interview.

Please bring a rough draft of your resume

Pre-registration required, click the workshop title above or go to:
https://zoom.us/meeting/register/tJUpf-muqjovGd2i8Vr_781ILiHC9-egZGf1

Presented by
the Greater
Capital Region
Career Centers



Facilitated by Schenectady

January 12, 2021
at 11am

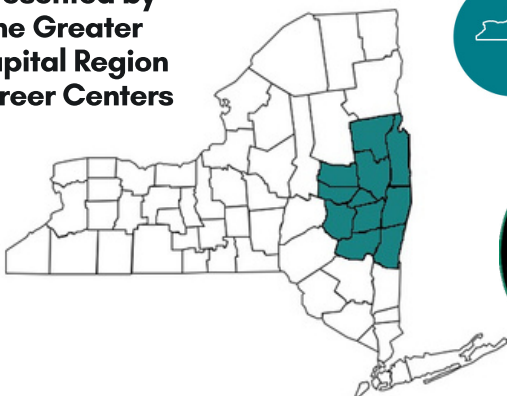
INTERVIEW PREPARATION



A job interview is the opportunity for an employer to see if you are a good fit for the position and the company - and it's a chance for you to see if they fit your needs as well. This workshop will discuss how to articulate your strengths, what questions to expect, how to address difficult topics, and acing the entire interviewing process.

Pre-registration required, click the workshop title above or go to:
<https://zoom.us/meeting/register/tJUuf-itqTgiH9Wvx-sZVU2vsUiawAsvEk7->

Presented by
the Greater
Capital Region
Career Centers



Facilitated by Washington and Albany

January 13, 2021
at 10am

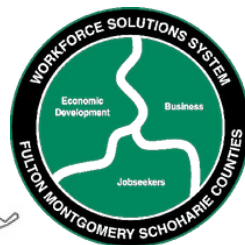
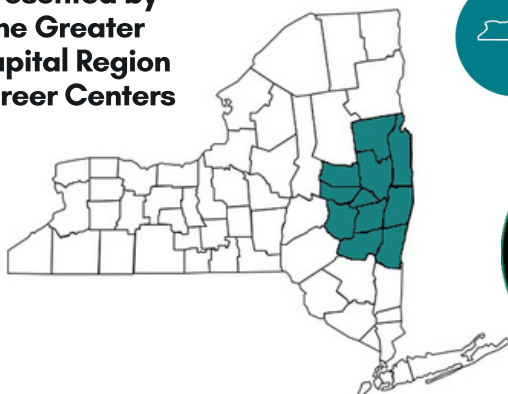
GOAL SETTING



Goals are what take us forward in life. They are the first step to every journey we take. In this workshop we will explain how goal setting works, why goals are important, and take home more helpful resources to help you get started.

Pre-registration required, click the workshop title above or go to:
<https://zoom.us/meeting/register/tJEldOyopjopG9HO2gkTZ8f4LO-laJ7-89JC>

**Presented by
the Greater
Capital Region
Career Centers**



Facilitated by Schenectady

January 15, 2021
at 1pm

SOCIAL MEDIA



Your social media presence can make or break your ability to find a job. Don't let your digital footprint hold you back. Learn how to use social media to your advantage in searching for a job and marketing yourself for the job you've always wanted.

Pre-registration required, click the workshop title above or go to:
<https://zoom.us/meeting/register/tJwrdOCuqzgsH9fim8SboJwDrWPn4IngUfgu>

**Presented by
the Greater
Capital Region
Career Centers**



Facilitated by Warren and Washington

January 21, 2021
at 11am

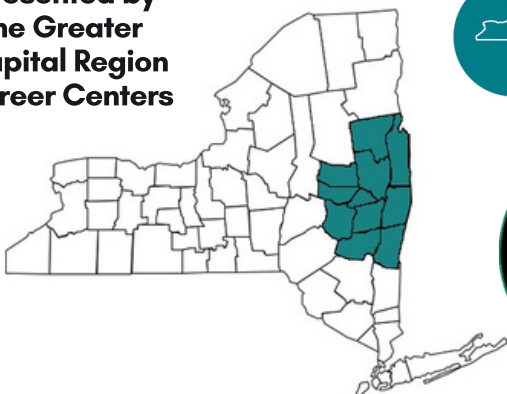
COMPLETING JOB APPLICATIONS



Statistics show that approximately 50% of mid-sized companies and almost all large corporations use an applicant tracking system (ATS) to screen candidates for job opportunities. Find out how you can prepare and hear suggestions for getting the most visibility out of your online application.

Pre-registration required, click the workshop title above or go to:
https://zoom.us/meeting/register/tJApceqqqDMvEtBhLLkLTET0xLuz7Je_uDph

**Presented by
the Greater
Capital Region
Career Centers**



Facilitated by Saratoga and Fulton-Montgomery-Schoharie

January 26, 2021
at 11am

OVERCOMING BARRIERS TO EMPLOYMENT

Join us for this informal glimpse into potential stumbling blocks to finding a job and some resources and strategies to help you meet your goals.



Pre-registration required, click the workshop title above or go to:
https://zoom.us/meeting/register/tJcsc-yvpjgrGd2c_zuJjnMOM3YZ4VJpbRgT

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